

APR 13 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

THRU : The Comptroller

SUBJECT : Proposed Change in T/O for Nuclear Energy Division, OSI

REFERENCE : Memorandum from AD/SI, dated 15 December 1953, subject as above.

1. Reference document sets forth the proposed reorganization and staffing pattern for Nuclear Energy Division, OSI.

2. With the concurrence of OSI, processing of this T/O request was withheld pending completion of a comprehensive classification survey of the Nuclear Energy Division by this Office. The Survey was accomplished without major problems since the Nuclear Energy Division had been organized informally for some time in accordance with the structure now proposed.

3. Classification Survey recommendations as set forth in attachment have official OSI concurrence. Grades recommended conform to the OSI proposal except that two clerical positions were raised one grade as a result of survey and two professional positions were raised from GS-9 (as proposed) to GS-11. These reclassifications will be accommodated within the current OSI budget according to Chief, Administration Branch, OSI.

4. It is recommended that the T/O proposal be approved as changed by classification survey recommendations.

Harrison G. Reynolds
Assistant Director for Personnel

Enclosure
Memorandum from AD/SI
dated 15 December 1953

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